

# Parent Guide

## ARRIVAL & DEPARTURE

We feel it is essential that parents and guardians understand the importance of structure and consistency. Our teachers work very hard to create a safe, happy, secure environment for our students so we ask that parents respect the drop off and pick up time.

Written consent and verbal notifications are required in advance if a non-designated person will be picking up your child. Upon pick up, photo identification must be presented before your child is released to them.

## SKATING LESSONS

While skating time is fun and exciting, we request that loved ones refrain from watching. Our staff will try to take videos and pictures of each child and their progress on the ice. These can be distributed by messages or on our Facebook page. Your help in following the rules will keep your child focused on learning and being safe on the ice. Our main concern is for the safety of our students.

## WITHDRAWAL

Prodigy Preschool and the Staten Island Skating Pavilion reserve the right to request the withdrawal of any child for reasons we deem inconsistent with the best interest of the school, for all programs other than UPK. Parents must give at least one month's notice before withdrawing children from our program.

## CONFERENCES

We ask parents to please avoid distracting your child's teacher with an impromptu doorway conference. Our teachers prefer to set up private appointments with parents and they are also available for phone conferences.

## ILLNESS:

Prodigy strives to be a healthy environment for all. Therefore, children with a temperature of 101 degrees or above are not permitted in school and cannot return until they are **24 hours fever free**. Please contact the school if your child will be absent due to any contagious illness, such as chicken pox, pink eye, lice, etc., so we can discreetly inform the other parents and staff of any health precautions. In addition, upon returning to school, children are required to have a doctor's note which clearly states that they are no longer contagious. The families of children who become ill at school will be notified and are expected to pick up their child in a timely fashion. Children need to symptom-free for 24 hours before returning to school.

The undersigned have read, understood, and agreed to the terms and conditions of as outlined.

Parent signature \_\_\_\_\_ Date \_\_\_\_\_

**Prodigy Preschool**  
**And the Staten Island Skating Pavilion**

**CONSENT TO PHOTOGRAPH, FILM OR VIDEOTAPE**

Student's Name: \_\_\_\_\_

I hereby consent to the participation in interviews, the use of quotes, and the taking of photographs, movies or videotapes of the Student named above by Prodigy Preschool and the Staten Island Skating Pavilion.

I also grant Prodigy Preschool and the Staten Island Skating Pavilion the right to edit, use, and reuse said products for purposes including use in print, on the internet, and all other forms of media. I also hereby release the Prodigy Preschool and the Staten Island Skating Pavilion and its agents and employees from all claims, demands, and liabilities whatsoever in connection with the above.

Signature of Parent/Guardian (if Student is under 18):

\_\_\_\_\_ Date: \_\_\_\_\_

Address of Parent/Guardian:

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